

## Substance Abuse Checklist

### Substance Abuse Assessment, Treatment, and Return to School

- ☐ A student is placed on Emergency Expulsion. While on emergency expulsion, the student will be excluded from attendance at all school and school-related programs and activities.
- ☐ Complete all make up work and make arrangements with teachers for completing missed tests, projects, and other in-class activities.
  - ↳ Fill out a homework request form through the attendance office
- ☐ Make an appointment with an approved outpatient chemical dependency treatment agency. Request that the agency fax to the school:
  - ↳ Agency verification of scheduled appointmentAfter completion of the assessment, request that the agency fax to the school:
  - ↳ Verification of Assessment Completion with treatment recommendations
- ☐ Parents/guardians and the student may be asked to schedule a re-entry meeting with the administrator.
- ☐ Following the assessment and regardless of whether the agency recommends treatment, a district-recognized alcohol and drug information class must be completed within 30 days of the offense. The agency/student must provide to the school:
  - ↳ Verification of completion of approved class
- ☐ If a treatment plan is recommended, comply with all recommendations of the assessment. After thirty (30) days of entering into treatment, the agency/student must provide to the school:
  - ↳ Verification confirming full compliance with the treatment plan
  - ↳ Continue to provide verification every 30 days until treatment is completedWhen treatment plan is completed, the agency/student must provide to the school:
  - ↳ Verification of completion of treatment
- ☐ If at any time the student is determined by an administrator to be out of compliance with the treatment plan and/or is not following the conditions set forth in the terms of re-entry to school, the emergency expulsion will be immediately reinstated.