



MONROE
SCHOOL DISTRICT

Budget Advisory Task Force Charter

November, 2022

Charter/Purpose

This MSD Budget Advisory Task Force (BATF) will focus on studying and understanding school district finances and public-school funding. The Task Force will review the status of the district's year-end budget for 2021-2022, the current budget for 2022-23 and the projected budget for 2023-24. MSD needs to proactively balance the budget for the 2023-24 school year as well as plan for fiscal stability in future years. MSD is seeking feedback and input that will help to develop and align priorities for balancing the budget. Expenditures are exceeding state and federal revenue. Enrollment has not fully returned to pre-COVID levels. Federal relief grants will be fully expended, and there is no indication for future federal relief.

Composition

22 members, with additional resource support members – a list of members for the BATF is provided at the end of the charter.

Duration

This Task Force will meet throughout the 2022-2023 school year at the district office from 6:00-7:30 pm. Scheduled meeting dates include:

- January 17, 2023
- January 31, 2023
- February 15, 2023
- February 28, 2023
- March 14, 2023
- March 28, 2023
- April 18, 2023
- May 23, 2023

Leadership

The Task Force will be facilitated by the Chief Financial Officer and supported by the Superintendent.

Scope of the Work and Responsibilities

- Listen and learn about district finances and public-school funding
- Review the status of:
 - o District's year-end budget for 2021-22
 - o Current budget for 2022-23
 - o Projected budget for 2023-24

- Provide feedback and identify priorities that will inform the district’s decision making to balance the 2023-2024 school year budget, while maintaining efforts to meet the goals and actions outlined by the District’s Commitment to Every Student.

Level of Authority

Advisory to the Superintendent

District Norms Working Agreements

Members will follow the District Norms and working agreements below:

- 1) Assume positive intent
- 2) Be professional in all interactions
- 3) Be kinder than necessary
- 4) Be fully present and engaged
- 5) Be prepared

Expectations

- Attend all meetings, if possible
- Contact the Business office at 360-804-2510 if you need to miss a meeting

Membership

Members	Role	Area of Representation
Misty Blair	Community Member	
Angela Hocking	Community – Parent/Guardian	Park Place Middle
Rox Johnson	Community – Parent/Guardian	Hidden River Middle Maltby Elementary Monroe High School
Melanie Lockhart	Community – Parent/Guardian	Fryelands Elementary
Derek Mulligan	Community – Parent/Guardian	Park Place Middle School Chain Lake Elementary
Devorah Overbay	Community – Parent/Guardian	Monroe High School
Zachary Parker	Community – Parent/Guardian	Park Place Middle Salem Woods Elementary
Dustin Schlichemeyer	Community – Parent/Guardian	Hidden River Middle
Kelly Warren	Community – Parent/Guardian	Frank Wagner Elementary
Derek Wyszynski	Community – Parent/Guardian	Hidden River Middle

Heather Young	Community – Parent/Guardian	Hidden River Middle Leaders In Learning Monroe High School
Robyn Hayashi	Certificated Staff- Teacher	Park Place Middle
Members	Role	Area of Representation
Amber Ortiz	Certificated Staff – Teacher	Sky Valley Education Center
Tara Riddle	Certificated Staff – Teacher	Salem Woods Elementary
Rachel Nevaril	Classified Staff – Para Educator	Maltby Elementary
Cheri Erickson	Classified Staff – Office Professional	Learning & Teaching
Tess Thompson	Classified Staff – Office Professional	Operations
Sarah Tucker	Classified Staff – Office Professional	Monroe High School

Cassandra Bunney	Non Represented Staff	Human Resources
Jesse Crowther	Administrative Staff Parent/Guardian	Operations
Kim Whitworth	Administrative Staff	Learning & Teaching
Brenda Hunt	Chief Financial Officer	District/Admin