



Grant/Donation Agreement

_____ hereby gives the Monroe School
(Name of Agency/Individual)

District No. 103 the following (check one):

A monetary grant in the amount of \$ _____

This grant is for the sole and express purpose of _____

_____ for _____ (school or department).

It is agreed the grant will be used for its intended purpose on or before _____. Any unused portion of the grant will be returned to the donor. It is further agreed that failure by the Monroe School District to fulfill the terms of this grant as specified and by the date stated herein will result in the grant being returned in full to the donor.

*A donation of the following item:

Description: _____

Quantity: _____ Manufacturer: _____

Model Number: _____ Serial Number: _____ Value: _____

to be located at _____ (school or department).

** Note: Technology donations are subject to approval by the Technology Dept. prior to acceptance of the donation.*

Approved by Facilities Manager (if applicable): _____

Installation: None Needed Estimated costs _____

GRANTOR:

GRANTEE: Monroe School District No. 103
14692 179th Ave SE
Monroe, WA 98272
(360) 804-2500

**Signatures of approval should be in order below*

Signature of Grantor

District Operations Coordinator

(Printed Name)

Executive Director of Support Services

Representing (if applicable)

Bldg. Principal/Admin. Signature (if applicable)

Date

Technology Director Signature (if applicable)

Mailing Address

Support Serv. Signature(if involves facilities/Technology)

City/State/Zip

Board President Signature (if over \$5,000)

Phone

Chief Financial Officer Signature

Superintendent Signature

Date

Please send the *original* of grant form for approval

Final Distribution:
Original: Fiscal Services
Copies: Grantor
Superintendent's file
Inventory (item donations only)
Receivin school/de artment