



HOURLY FACILITY RENTAL RATES

SEE PAGE 2 FOR STADIUM AND FIELD COSTS SEE PAGE 3 FOR FEES		Gymnasium			Cafeteria / Multipurpose / Commons			Classrooms		Library		MHS PAC	Kitchen	District Office			
		CLASSIFICATION & DESCRIPTION	Elem	MS	HS	Elem	MS	HS	Elem	MS/HS	Elem	MS/HS	Tech Supervisor REQUIRED when using sound/light booth (see tech supervisor fee under Additional Fees)	Food Service Worker REQUIRED (see kitchen staff fee under Additional Fees)	Board Rooms		
MS rate includes Wagner Center and SVEC	For non sports-related activities										Room 103	Room 107			Room 109		
I	Fundraising and School Support		<i>Charges as per written agreements except for extra personnel and overtime during non-custodial hours.</i>														
II	Civic, Service & Education																
	Non-profit organizations, civic groups, or governmental units providing a) direct services to students, b) engaged in child welfare or student character building activities, c) providing free educational opportunities to groups (Boy/Girl Scouts, 4H, etc) and political party caucuses. Fundraising by local and regional non-profit organizations that have the potential to benefit students within the district boundaries.		\$10	\$15	\$15	N/A	\$15	\$15	\$10	\$10	\$10	\$12	\$25	\$15	\$15	\$15	\$15
III	In-District Youth Sports																
	Youth sports teams/leagues and select teams from within the district boundaries (e.g., at least 50% of participants must reside within the Monroe SD boundaries). Fundraising by regional, national, or international non-profit organizations that may not directly benefit students within the district boundaries.		\$20	\$20	\$20	N/A	\$39	\$39	\$12	\$12	\$12	\$15	\$40	\$20	\$20	\$20	\$20
IV	Adult Sports and Out of District Youth Sports																
	Adult sports teams/leagues within the district boundaries or youth sports teams/leagues and select teams from outside the district boundaries. Non-profit organizations activities other than fundraising.		\$32	\$40	\$40	N/A	\$46	\$46	\$14	\$14	\$14	\$18	\$50	\$39	\$30	\$30	\$30
V	Private Interest																
	Includes all individuals, businesses or groups using district facilities for profit or, who do not meet the guidelines for other classifications.		\$65	\$78	\$78	N/A	\$78	\$78	\$26	\$26	\$26	\$39	\$60	\$84	\$40	\$40	\$40



HOURLY STADIUM & FIELD RENTAL RATES

	Monroe High School				Hidden River Middle School				Park Place Middle School				Elementary School Fields		Marshall Field		Park Place Field
	<i>Cost for lights is \$15/hour</i>								<i>Cost for lights is \$15/hour</i>								<i>160th Street SE (Behind the Park Place Store)</i>
CLASSIFICATION & DESCRIPTION	Stadium (Turf)	Baseball Fields	Tennis Courts	Locker Rooms	Baseball	Football	Soccer	Locker Rooms	Baseball	Football	Soccer	Locker Rooms	All	90' Field	Fields 1 & 2		
I	<i>Charges as per written agreements except for extra personnel and overtime during non-custodial hours.</i>																
II	<i>Charges as per written agreements except for extra personnel and overtime during non-custodial hours.</i>																
III	\$50	\$38*	\$12	\$25	\$50	\$50	\$50	\$25	\$4.75*	\$50	\$50	\$25	\$15	\$15	\$15	\$15	
IV	\$75	\$75	\$15	\$30	\$75	\$75	\$75	\$30	\$75	\$75	\$75	\$30	\$20	\$20	\$20	\$20	
V	\$150	\$150	\$52	\$45	\$150	\$150	\$150	\$45	\$150	\$150	\$150	\$45	\$35	\$35	\$35	\$35	

* This is a temporary rate that will be re-evaluated with a community committee.



ADDITIONAL FEES & REQUIREMENTS

Basic Requirements:

1. Regular hours are M-F 5:00 pm to 10:00 pm when school is in session.
2. Regular summer hours are M-F 8am-4:30pm.
3. During weekends and non-regular school hours, a minimum facility use charge of 2 hours before and after an event is required for custodial support.
4. Facility use requests and required documentation must be submitted for the approval process at least 2 weeks prior to date of scheduled event.
5. A Facility Use Agreement must be signed and returned in order to confirm reservation.
6. Facility Use fee payments are due prior to the scheduled event. For lengthy sports seasons, a 30% deposit is required at time of scheduling.
7. Proof of insurance must be provided prior to facility use.
8. Concussion/Youth Compliance form needs to be completed for all youth sports activities.

Equipment Fees:

Per Hour:

- | | |
|-------------------|------|
| 1. Sound system: | \$10 |
| 2. Stage lighting | \$10 |
| 3. Microphone | \$10 |
| 4. Screen | \$5 |
| 5. Data Projector | \$25 |

Other Fees:

1. Stadium Lights: \$15/hour (MHS Stadium, ballfields, PPMS football/soccer field, and baseball fields)
2. Scoreboards:
3. Parking: \$30/day
4. Kitchen Staff: \$40/hour (required when kitchen is rented.)
5. Custodial weekend rate: \$42.42/hour - a standard minimum custodial charge will be applied 1/2 hour prior for set up and 1 1/2 hours after your event for clean up.
6. Tech supervisor/Sound Tech: \$16.33/hour
7. Light tech: \$10/hour
8. Change Fee: \$10 each occurrence (after initial request)