

Field use and outdoor facility rentals in the Monroe School District are being accepted in accordance with the [Snohomish Health District's Youth Sports Guidance](#). There are currently no indoor facility rentals. As state COVID-19 guidelines change, this policy will be adjusted.

COVID-19 Requirements for Facility Use:

- Provide the Monroe School District with a copy of the organization's **COVID-19 Facility Use Safety Plan**. The safety plan must include:
 - o District facility location and date(s) of use
 - o Name of organization/group using the facility
 - o Sport or activity taking place/what type of event (practice, game, etc)
 - o Projected number of participants and spectators on site
 - o What Personal Protective Equipment (PPE) will be required (masks, face shields, gloves, etc), other safety items (hand sanitizer, signs, thermometers, etc), and where will they be located
 - o Health Screening/Attestations - Include specific details on how and when participants, spectators and volunteers/staff will submit attestations or be screened for COVID-19 symptoms.
 - o Drop-off, pick-up, and parking plan - List drop-off, pick-up and parking plan. Include a detailed description of process for pickup, drop-off and other key areas.
 - o Isolation Plans - Describe plan if a participant, spectator, coach or volunteer does not pass their attestation after arriving on site
 - o Bathroom and handwashing plan - The District will not be providing access to bathroom services. If you would like to rent portable toilet services, please contact our Facility Use Department to make arrangements
- Reservation, safety plans, and fees paid **two weeks prior to the event**
- Certify that all staff and volunteers having an assignment in the submitted Safety Plan have reviewed the plan pre-event and have access to the plan during the event
- Sign and date Facilities Use Agreement Addendum Form "Disclosure and Release"

By signing this document, you are agreeing to the plan, retaining all necessary paperwork, and upholding the facility use agreement. In the event that the safety plan is not followed or there are violations, your facility use may immediately be cancelled and no refunds will be provided.

Signed:

Representative of Private/Non-Private Youth Sports or Activities Organization and Title

Printed:**Date:**

Representatives of Private/Non-Private Youth Sports or Activities Organization and Title Facility use reservations will not be approved until the guideline statement is signed, facility use plan is submitted and fees have been paid. Any questions please contact our facility use staff at: facility-use@monroe.wednet.edu