

**Memorandum of Agreement  
Between the  
Monroe Education Association (MEA)  
and the  
Monroe School District (MSD)  
Regarding Individual Contracts**

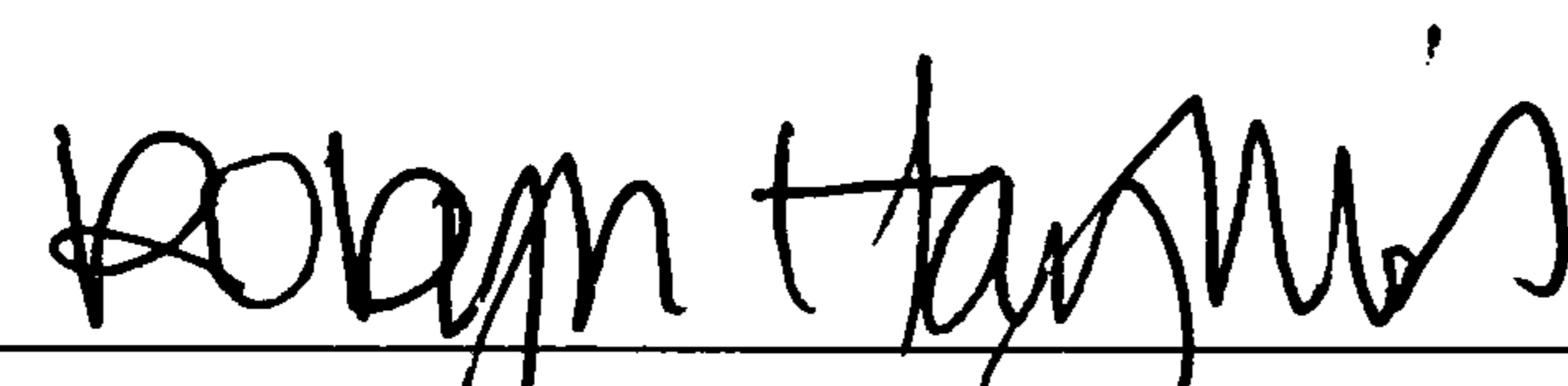
As the District is moving to an electronic personnel file system that is capable of sending contracts electronically and will provide employees access to their personnel file at all times, there is no longer a need to provide two (2) paper copies of the individual contract to each employee. The following language from Article IV, Section 8 will be disregarded for the 2023-2024 school year.

During the summer, prior to the expiration of the 2021-2024 MSD/MEA Collective Bargaining Agreement, the District and the Association will negotiate alternative language that aligns with the functionality of the District's new electronic personnel file system and any other impacts resulting from the change.

*Two (2) copies of the contract shall be given to the employee each year for signature. The original is forwarded to the District office and shall be placed in the employee's personnel file. The copy is retained by that employee at the time it is signed.*

  
\_\_\_\_\_  
Dan Johnston, Executive Director of HR

2/29/24  
Date

  
\_\_\_\_\_  
Robyn Hayashi, MEA President

2/29/24  
Date